

**INDIAN SOCIETY OF
AGRICULTURAL ENGINEERS
(ISAE)**

CONSTITUTION, BYE-LAWS AND RULES
(Adopted by the General Body on 17 January 2011)

AND

MEMORANDUM OF ASSOCIATION
(Registration No. 4027 dated 12 February 1969)



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CONSTITUTION

INDIAN SOCIETY OF AGRICULTURAL ENGINEERS (ISAE)

ARTICLE C1, NAME AND GOVERNANCE

- C1.1 The name of this society is the Indian Society of Agricultural Engineers (ISAE), hereafter referred to as the Society.
- C1.2 The Society is organized under the Societies Registration Act XXI of 1860 (Punjab Amendment Act, 1957) as extended to the Union Territory of Delhi, Registration Number: 4027 dated 12 February 1969.
- C1.3 The Society shall be governed by this Constitution, by Bye-laws and by Rules in harmony therewith.

ARTICLE C2, MISSION

- C2.1 The mission of the Society is to promote sustainable progress in Agricultural and Rural Development through Engineering applications.

ARTICLE C3, MEMBERSHIP

- C3.1 The membership of the Society shall comprise two categories: individual membership and corporate membership.
- C3.2 Qualifications for membership and fees thereof shall be provided in the Society Bye-laws and Rules.

ARTICLE C4, OPERATION AND MANAGEMENT

- C4.1 The Executive Council shall: (1) monitor the activities of the society and (2) shall have power to enact, amend, or repeal Bye-laws and Rules in harmony with the constitution. Membership of the Executive Council shall be as defined in the Bye-laws.
- C4.2 The Executive Committee shall conduct the affairs and business of the society and shall authorize the organization of professional and technical committees. The committee shall present the report of business affairs of the society to the Executive Council. Membership of the Executive Committee shall be as defined in the Bye-laws.
- C4.3 The Geographic Units (Chapters) composed of members as defined in Rules in the defined area shall operate under the provisions of the Constitution, Bye-laws and Rules.

ARTICLE C5, ELECTION

- C5.1 The Executive Council shall, from time to time, establish the procedures for the conduct of elections with the approval of the General Body.
- C5.2 The Executive Committee shall appoint an Election Committee. The Office of the Secretary General shall provide the logistic support to the Election Committee. The members of the committee shall neither vote nor contest for any post.

ARTICLE C6, AMENDMENTS TO THE CONSTITUTION

- C6.1 At any general body meeting of the Society any person entitled to vote may propose an amendment to the Constitution, provided that it shall have the endorsement of at least ten members. Proposed amendment shall be reviewed by Executive Committee and shall submit to the Executive Council for its endorsement.
- C6.2 The adoption of the amendment shall require a vote in its favour of two- thirds of the votes cast at the General Body meeting.

BYE-LAWS

INDIAN SOCIETY OF AGRICULTURAL ENGINEERS (ISAE)

ARTICLE B1, PURPOSE

- B1.1 These bye-laws provide authority and direction for achieving mission of the society as set forth in the constitution.

ARTICLE B2, OBJECTS

- B2.1 The objects of the Society are to promote the science and art of engineering in agricultural, food, rural and biological systems; to encourage research; to foster education; to advance the standards of engineering; to increase and extend the association of agricultural, food, rural and biological engineers among themselves and with allied scientists and technologists; to encourage the professional improvement of its members, and severally and in cooperation with other groups to broaden the usefulness of agricultural, food, rural and biological engineering.
- B2.2 Establishing mutually beneficial cooperation and working relationship with related professional societies in India and abroad.
- B2.3 Sponsoring or holding scientific symposia, meetings or conferences to provide forums for presenting and discussing issues on education, research, technology transfer and development related to the engineering profession in India.
- B2.4 Publishing research, development and education related materials and newsletters of the Society.
- B2.5 The Society may approve or adopt any report, standard, code, formula, or recommended practice, but shall forbid and oppose the use of its name, emblem, or initials to indicate official or implied approval of any commercial work or business, except to indicate conformity with its standards or recommended practices.
- B2.6 The Society shall encourage professional development of members.

ARTICLE B3, ORGANIZATION

- B3.1 **GENERAL BODY:** The General Body Assembly shall be the authoritative governing body of the Society. There shall be two types of General Body Assembly: the Annual Meeting and the Special Meeting.
- B3.2 **EXECUTIVE COUNCIL:** The Executive Council shall consist of the members of the Executive Committee, directors of Activity Council, directors of Technical Council, chief editor(s) and chairpersons of the chapters. Responsibility of the each member of the Council are defined in the Rules of the Society.

- B3.3 EXECUTIVE COMMITTEE: The Executive Committee shall consist of President, immediate Past President, Vice President (Technical Council), Vice President (Activity Council), Secretary General, Secretary, and Treasurer of the Society.
- B3.4 Technical Committees shall be formed on an as-needed basis by groups of members with common interests in their professional activities.

ARTICLE B4, ELECTION

- B4.1 The post of President shall be decided on the basis of nominations and not election. For this, a Committee of Past Presidents of ISAE will be appointed by the Executive Committee of ISAE which will be further ratified by the Executive Council. The Committee will invite nominations and will decide the name of president based on a well publicized and transparent procedure. The President shall have a three year-term.
- B4.2 Vice President (Technical Council), Vice President (Activity Council), and Secretary General shall be elected through direct election for a three year-term coinciding with the tenure of the President.
- B4.3 The Executive Committee shall appoint a member of the Society residing in the National Capital Region (NCR) of New Delhi to serve as Secretary for a term coinciding with the tenure of the President.
- B4.4 The Executive Committee shall appoint a member of the Society also residing in the National Capital Region (NCR) of New Delhi to serve as Treasurer for a term coinciding with the tenure of the President.
- B4.5 Any vacancy in the Executive Committee shall be filled by appointment by the Executive Committee.

ARTICLE B5, QUALIFICATIONS FOR MEMBERSHIP

- B5.1 Qualifications for admission and fees for various classes of membership shall be governed by the Rules.
- B5.2 Severance and re-admission of members shall be governed by the Rules.

ARTICLE B6, EXPENDITURE

- B6.1 All kinds of expenditure shall be governed by the Rules.

ARTICLE B7, MEETINGS

- B7.1 Annual General Body meeting, Council meetings, Executive Committee meetings, meetings of the technical and other committees appointed by the Society shall be considered as meetings of the Society. These shall be convened as given in Rules.

ARTICLE B8, REPRESENTATION ON OTHER BODIES

- B8.1 The Executive Committee shall have the authority to nominate representatives of the Society to serve on committees of other bodies and to brief them. The representatives shall report to the Executive Committee the business transacted during meetings.

ARTICLE B9, AMENDMENTS

- B9.1 At any meeting of the Council any member entitled to vote may propose an amendment to the Bye-laws or Rules. Proposed amendment shall be reviewed by Executive Committee and shall submit it to the Executive Council for its endorsement. The adoption of the amendment shall require a vote in its favor of two-thirds of the votes cast at the Council meeting.
- B9.2 The Bye-laws may be amended at the general body meeting also by simple majority. Amendments may be proposed by any member and must reach the Secretary General in time for circulation to all members of the Society at least one month before the General Body Meeting.

RULES

INDIAN SOCIETY OF AGRICULTURAL ENGINEERS (ISAE)

ARTICLE R0, DEFINITION

- R0.1 For the interpretation of these presents, the following words and expressions shall have the meanings hereinafter stated unless it is inconsistent with the objective of the context:
- (a) These presents mean and include the Memorandum of Association, the Constitution, the Bye-laws and Rules of the Society as may be in force from time to time.
 - (b) "Society" means Indian Society of Agricultural Engineers (ISAE).
 - (c) "Office" means the registered office of the Society.
 - (d) "Member" means a member of any category of membership of the Society.
 - (e) "Body" means any professional society, institution, department, organisation, corporation, association, industrial or commercial establishment involved, participating or interested in agricultural, food, rural or biological engineering activities.
 - (f) "Division" means a division in the Activity or Technical Council.
 - (g) "Chapter" means a duly constituted Chapter of the Society at any location.
 - (h) "Council" means the Executive Council.
 - (i) "Annual subscription" means subscription for one year.
 - (j) A word imparting only the singular number includes plural and *vice versa*.
 - (k) A word imparting only the masculine gender includes the feminine gender.

ARTICLE R1, REGISTERED OFFICE

- R1.1 The Registered Office of the Society shall be in New Delhi and until otherwise determined shall be situated at **G-4, National Societies Block (Ground floor), National Agricultural Science Centre Complex, Dev Prakash Shastri Marg, New Delhi -110 012.**
- R1.2 Chapters shall have their offices at locations approved by the Council.

ARTICLE R2, MISSION AND OBJECTS

- R2.1 The mission and objects of the Society shall be as stated in the Constitution and Bye-laws of the Society.

ARTICLE R3, MEMBERSHIP

- R3.1 Membership of the Society shall be open to such individuals without distinction of sex, race or nationality and to such bodies who/which subscribe to the mission and objectives of the Society.
- R3.2 Membership of the Society shall comprise of four categories of individual memberships and one category for bodies, and shall be as follows:
- (a) **Member:** A graduate engineer or a diploma holder working in the field of agricultural, food, rural or biological engineering or a person working in agricultural engineering affiliated areas may be enrolled as an annual member by

paying admission and membership fee. Subsequently, annual membership can be renewed by paying membership fee only. The member shall be entitled to the rights and privileges of a member as hereinafter prescribed.

- (b) **Life member:** A graduate engineer or a diploma holder working in the field of agricultural, food, rural or biological engineering may be enrolled as a life member by paying lump sum amount of admission and membership fee. The Life Member shall be entitled to rights and privileges of a member as hereinafter prescribed.
- (c) **Fellow:** Any life member, who in the opinion of the Executive Committee has attained a position of eminence and/or who has made an outstanding contribution to the cause of the Society, may be enrolled as a Fellow of the Society upon the recommendations of the “Committee for Fellows” appointed by the Executive Committee. The Fellow shall be entitled to the rights and privileges of a member as hereinafter prescribed.
- (d) **Student Member:** Any person undergoing a course of study (degree or diploma in engineering), training or apprenticeship in Agricultural Engineering is eligible for Student Membership. The Student Member shall be entitled to the rights and privileges of a member as hereinafter prescribed, except the right to vote and the right to hold an elective office. Student membership shall not extend beyond 12 months after termination of studies in an educational institution.
- (e) **Corporate Member:** A body pursuing engineering activities related to agriculture and allied fields is eligible for Corporate Membership by paying lump sum amount of admission and membership fee. The Corporate Member shall nominate one representative who shall be entitled to the rights and privileges of a member as hereinafter prescribed.

R3.3 All members except Student Members and nominees of Corporate Members (Bodies) shall be entitled to use, after their name, the abbreviated designation as follows:

- | | |
|-----------------|--------|
| (a) Member | MISAE |
| (b) Life Member | LMISAE |
| (c) Fellow | FISAE |

ARTICLE R4, PATRONS

- R4.1 The Society may have Patrons to further its cause. A Patron shall be an individual with a record of meritorious service to any public cause and shall be enrolled only by the invitation of the Council with his/her consent. A Patron may be appointed by virtue of the office he/she holds but in such cases he/she shall cease to be a Patron when he/she relinquishes his/her office.
- R4.2 Patron of the Society shall have the rights and privileges as hereinafter prescribed, except the right to vote and the right to hold an office. He/she shall be exempt from payment of any dues.

ARTICLE R5, HONORARY FELLOW

- R5.1 Any person who, in the opinion of the Council, has attained a position of eminence and has been helping the cause of engineering in agriculture or allied fields shall be invited to become an Honorary Fellow.
- R5.2 Honorary Fellow of the Society shall have the rights and privileges of a member as hereinafter prescribed, except the right to vote and the right to hold an office. He/she shall be exempt from payment of any dues.

ARTICLE R6, FELLOW

- R6.1 A Fellow shall be a member of exceptional professional distinction, with outstanding and extraordinary qualifications and experience in, or related to, the field of engineering in agricultural, food, rural or biological systems. A Fellow shall have had 15 years of active practice in, or related to, the profession of engineering; the teaching of engineering; or the teaching of an engineering-related curriculum. The designation Fellow shall have honorary status, to which members of distinction may be elected, but for which they may not apply. Nominations for Fellowship shall be made to the Committee for Fellows appointed by the Executive Committee. Committee for Fellows shall submit its recommendations to the Executive Committee.

ARTICLE R7, ADMISSION AND SEVERANCE

- R7.1 Application for admission to the membership of the Society can be submitted to an ISAE Chapter or its office in New Delhi.
- R7.2 Membership period shall be dated as the date of acceptance of application. For annual membership the period shall be one year, after which it shall be renewed year after year.
- R7.3 For a new admission, prescribed admission fee shall be sent with the application. For transfer of category, no admission fee shall be charged. Admission fee shall not be refundable.
- R7.4 Members who discontinued may be allowed to be readmitted by paying admission fee and for all practical purpose he/she would be considered as new member. The Committee may waive the admission fee in special cases of re-admission.
- R7.5 The name of any member whose conduct has been found to be against the interest of the Society shall be removed from the rolls by the Committee but not before he has had an opportunity to explain his conduct and not until a resolution to this effect has been passed by at least 2/3rd majority of the members of the Executive Committee present in the meeting.
- R7.6 A member of the Society ceases to be a member on: (a) death, (b) resignation, (c) suspension owing to non-payment of dues, and (d) conduct prejudicial to the interest of the Society.

ARTICLE R8, MEMBERSHIP AND ADMISSION FEE

R8.1 The admission fee shall be chargeable at the initial admittance to the Society.

Category of Membership	Membership fee		Admission/Re-admission fee	
	Inland(Rs)	Foreign(\$)	Inland(Rs)	Foreign(\$)
Life Member	3000	300	50	10
Annual Member	500	50	50	10
Student Member (for four years)	950	95	50	10
Student Member (Annual)	250	25	50	10
Corporate Member	15000	1500	50	10

R8.2 An annual member desirous of becoming Life Member would be given a rebate of 50% of the total subscription paid by him on continuous basis subject to a ceiling of Rs.1000.00. In such cases, he/she must make full payment within the financial year.

ARTICLE R9, PRIVILEGES OF MEMBERS

R9.1 The members shall enjoy the following privileges:

- (1) To attend and vote in all annual general body meetings.
- (2) To introduce and second a candidate for any category of membership and move resolutions in the annual general body meetings.
- (3) To receive publication(s) of the Society either free or on reduced rate as determined from time to time.
- (4) To have access to the library and other facilities of the Society.
- (5) To hold any office of the Society on being duly elected/nominated.
- (6) To get the benefit of reduced registration fees for conventions/ seminars/symposia, etc. organized by the Society.
- (7) To use abbreviated designation of an appropriate category of membership.

ARTICLE R10, OFFICE BEARERS

R10.1 The office bearers of the Society shall be as under:

1. President
2. Immediate Past President
3. Vice-President—Technical Council
4. Vice-President—Activity Council
5. Secretary General
6. Secretary
7. Treasurer

Excepting the President, Immediate Past President, the Secretary and the Treasurer, the other office bearers shall be elected from amongst the eligible members of the Society. The Secretary and the Treasurer shall be nominated from amongst eligible members residing in the National Capital Region (NCR) of New Delhi for ensuring effective functioning of the ISAE Headquarters.

- R10.2 No office bearer of the Society shall hold any office of a chapter of the Society.
- R10.3 No Office bearer of the Society or member of its Councils shall receive directly or indirectly any salary, traveling expenses, compensation or emoluments from the Society unless so authorized by the Council.
- R10.4 The responsibilities of the office bearers shall include the following in addition to those which may be prescribed in the Bye-laws from time to time.
- (1) **President** shall preside at the meetings of the Society and act as Chair of the Executive Council and Executive Committee. He/she shall be an ex-officio member of all other committees of the Society and shall have the power to take any action, not contrary to these presents, to meet an emergency, subject to reporting it to the Committee at the earliest feasible date.
 - (2) **Vice-president** (Technical Council) shall be responsible for all the activities of the Technical Council and chair its meetings.
 - (3) **Vice President** (Activity Council) shall be responsible for all the activities of the Activity Council and Chair its meetings.
 - (4) **Secretary General** shall:
 - (i) Be in-charge of all publications, correspondences and records of the Society;
 - (ii) Convene meetings of Executive Committee, Executive Council and the Annual General Body meeting;
 - (iii) Carry out other works as may be entrusted to him by the President, Executive Committee, Council; and
 - (iii) Sue and be sued upon in all matters relating to or affecting the Society.
 - (iv) He/she shall be The Chief Executive Manager of the Society.
 - (5) **Secretary** shall discharge the duties of the Secretary General in his/her absence or any duties that may be assigned to him/her by the President, Secretary General, Council and Executive Committee.
 - (6) **Treasurer** shall:
 - (i) Be in-charge of all the accounts of the Society;
 - (ii) Accept money and issue receipts on behalf of the Society; and
 - (iii) Prepare annual financial statement and budget for submission to the Council, Annual General Body Meeting and Executive Committee.
- R10.5 The Executive Committee shall conduct the affairs and business of the society. The committee shall present the report of business affairs of the society to the Executive Council. The powers and functions of the Committee shall be:
- (a) To administer the affairs of the Society in accordance with these present;
 - (b) To administer the funds of the Society;
 - (c) To raise funds by way of subscription, donation, grants, etc;
 - (d) To incur expenditure for conducting the business of the Society;

- (e) To sell, mortgage, change or otherwise dispose off or deal with all or any property of the Society (not exceeding Rupees Two Hundred Thousand in each case) for promoting the aims and objectives of the Society;
- (f) To enroll members;
- (g) To prepare annual statement of accounts and annual report of the working of the Society;
- (h) To appoint sub-committees, panels, etc, from amongst the members of the Society for various activities;
- (i) To take cognizance of any matter affecting the Society or the conduct of any member;
- (j) To interpret these presents subject to the provisions of the Societies Registration Act XXI of 1860;
- (k) To appoint salaried staff at the registered office of the Society;
- (l) Generally to do such other things as are conducive to the achievement of the mission and objects of the Society.

R10.6 Once in every year a list shall be filed with the Registrar of Societies, of the names, addresses and occupations of the Members of the Executive Committee.

ARTICLE R11, TECHNICAL COUNCIL

R11.1 To provide a sound technical base and to enhance the technical activity of the Society, there shall be a Technical Council. The Council shall be headed by the Vice-President (Technical Council) and shall consist of a number of divisions as considered appropriate, each headed by a Director appointed by the executive committee. At present there shall be following four divisions.

Director (Farm Machinery and Power)
 Director (Soil and Water Engineering)
 Director (Processing, Dairy and Food Engineering)
 Director (Energy, and other areas)

R11.2 Each division shall form subject matter standing committees and sub-committees for each such group depending upon the need of a division.

R11.3 Each director shall:

- i. organize at least one national symposium/seminar on a relevant topic;
- ii. receive and edit technical papers;
- iii. put together papers in the form of transactions; and
- iv. approve papers for presentation during the Annual Conventions.

ARTICLE R12, ACTIVITY COUNCIL

R12.1 For proper coordination, strengthening and streamlining the various activities of the Society, there shall be an Activity Council. The Activity Council shall be headed by the Vice-President (Activity Council) and shall consist of a number of

divisions as considered appropriate, each headed by a Director appointed by the executive committee. At present there shall be following six divisions.

Director (Membership and Public Relations)
Director (Education, Research, Extension and Placement)
Director (Business and Industry)
Director (Awards)
Director (International Co-operation)
Director (E-Services)

(a) Director (Membership and Public Relations)

- To increase ISAE membership in different categories;
- To periodically review the service cost of sustaining different categories of memberships, so as to recommend revision of membership fee, if required;
- To develop contacts with professional societies, institutions and organizations in India to organize joint conferences/seminars/symposia so that ISAE emerges as a recognised media of engineers in agriculture and allied fields;
- To organize wide media coverage of various ISAE events including those of its chapters.
- To organize lectures of distinguished experts on topical subjects at various institutions;

(b) Director (Education, Research, Extension and Placement)

- To prepare lists of Doctoral and Master's theses in agricultural engineering submitted at various institutions on annual basis;
- To recommend new courses or amendments in the existing curriculums to update the contents of agricultural engineering education so as to keep it current with the needs of the country;
- To promote continuing education programmes in agricultural engineering and related subjects in various institutions;
- To seek scholarships from various industries for supporting some seats at graduate and post- graduate levels in different institutions;
- To prepare a document, to be updated once every three years, indicating the educational and research needs of the country in the major areas of agricultural engineering;
- To prepare once in three years, document/status paper indicating the agricultural engineering extension programmes in the States and to suggest ways and means for increasing the programmes including specific programmes that can be covered in the agricultural engineering extension programmes; and
- To obtain and disseminate information about employment opportunities from various employers, including Governments, Institutions, Industries, and foreign countries.

(c) Director (Business and Industry)

- To induct new Corporate members;
- To solicit sponsors for ISAE awards;
- To organize Industry Session at the Annual Convention of ISAE;

- To publish the Directory of Agricultural Equipment in co-operation with Agricultural Machinery Manufacturers Association (AMMA) of India;
- To prepare a document, indicating the status of agricultural equipment industry, demand projections, government policies to improve the performance of industries, areas of constraints, etc.; and
- To present a professional view of the Society on various policy matters as also quality control, prices, standardization, training and credit relating to agricultural equipment industry at various forums.

(d) Director (Awards)

- To develop a system of receiving nominations for various awards with the approval of the executive Committee;
- To prescribe qualification norms with the approval of the executive council;
- To review existing awards for their relevance and financial sustainability and submit the recommendations to the general body through executive council;
- To constitute subject wise Award Screening and Recommendation Committees; and
- To promote institution of awards by different industries and to create an Award Fund for servicing the various awards in consonance with the criteria/norms prescribed by the general body.

(e) Director (International Co-operation)

- To enroll new international members to ISAE;
- To organize joint international conferences/seminars/symposia; and
- To develop contacts with professional societies, institutions and organizations in various countries, specially USA, Canada, China, and the adjoining countries like Nepal, Sri Lanka, Bangladesh, Pakistan, and others for exchange of information on education, research, industry, trade, etc.

(f) Director (E-Services)

- To motivate the members to use Electronic communication for all ISAE related activities;
- To upgrade and modernize E-network system of the Society;
- To update the website of the Society to keep abreast with the latest information and activities; and
- To help the Editorial groups of JAE and AET for online reviewing process and open access system of publications.

ARTICLE R13, EDITORIAL BOARD

R13.1 There shall be one Chief Editor for each regular publication. Chief Editor of the concerned publication shall nominate its Editorial Board for bringing out the publication effectively. The President and the Secretary General shall be ex-officio members of the Editorial Boards for the publications. The Chief Editors shall be ex-officio members of the Executive Council.

R13.2 The Chief Editors shall be nominated by the Executive Committee normally for a period of three years beginning from 1st July. The previous Chief Editor shall continue in office till the new appointee takes over. The following three publications

will be brought out by the respective Chief Editors.

1. Journal of Agricultural Engineering
2. Agricultural Engineering Today
3. E-Newsletter

R13.2.1 Chief Editor (JAE)

- To motivate the members to contribute high quality original research papers;
- To get these manuscripts timely refereed from a list of reviewers and keeping authors informed about the status of publication;
- To get the accepted manuscript properly edited;
- To develop good liaison with the printing and publishing company for timeliness and quality of printing;
- To get the distribution network established for sale of the journal in India and abroad in consultation with the executive committee; and
- To bring out the issues on time.

R13.2.2 Chief Editor (AET)

- To motivate the members to contribute popular articles of current interest;
- To encourage free lancing by the members to give the news related to AE in their region, college or institution with due credits;
- To collect the advertisements and sponsored feature articles from the related industry to help in revenue generation;
- To identify and publish the success stories in different areas of agricultural engineering;
- To publish a regular column on recent data on various aspects of agricultural engineering by contacting the respective agencies;
- Can reproduce the articles of general interest published by international or overseas organizations by taking proper permission from them;
- To get the manuscript properly edited;
- To develop good liaison with the printing and publishing company for quality printing;
- To get the distribution network established for sale of the journal in India and abroad in consultation with the executive committee
- To bring out the issues on time.
- As and when appropriate should have a letter to editor column to give voice to the concerns of the members.

R13.2.3 Chief Editor (E-Newsletter)

- To motivate the members to contribute member news, chapter news and its activities;

- To publish the information on national and international news and events of current interest and also include the upcoming events;
- To introduce interactive and innovative columns to keep alive the interest of the readers;
- To bring out the issues on time.

ARTICLE R14, CHAPTERS

R14.1 For furtherance of the mission and objects of the Society, the Council may, in response to requests addressed to the President, approve establishment of chapters to serve specified geographical areas. Such requests shall be signed by at least 10 members of the Society normally residing in or employed within the geographical limits proposed for the Chapter. Within a year's time, the membership in a chapter should be increased to at least 20.

R14.2 The chapters shall have an Executive Board comprising the following and shall be in office for two years from the date of election.

Chairman	:	One
Vice-Chairman	:	One or Two
Secretary	:	One
Joint Secretary-cum-Treasurer	:	One
Councilors	:	Four to Six

R14.3 Each Chapter shall conduct its affairs in accordance with these present, the Chapter may form their own Bye-laws. However, the Bye-laws of a Chapter shall not contravene the provisions of these presents and shall come into effect only after they have been approved by the Executive Committee of the Society.

R14.4 The Chairman of the Chapter shall be an ex-officio member of the Executive Council of the Society.

R14.5 The Secretary of the Chapter shall forward to Secretary General of the Society, reports of all its meetings and also audited financial statement at the end of each financial year of the Society.

R14.6 The Chapters will be qualified to obtain grant from the Society Headquarter in the form of: (a) 10% of the subscription of membership fee and 50% of the admission fee from new members belonging to the place of location/region covered by the Chapter, (b) 25% of the amount collected for the advertisements for the various publication of the Society, and (c) 10% discount on the sale of the publications of the Society.

R14.7 The decisions and directions of the Executive Committee shall have to be followed by the Chapters.

R14.8 The Chapters shall deposit with the Society 50% of the annual savings arising from workshops, seminars, symposia, donations, etc.

R14.9 The Executive Committee may, at its discretion, close a Chapter after giving it a

notice of three months and considering any explanation which the Chapter may tender, on account of any one of the following reasons:

- (a) Failure of the Chapter to maintain at least 10 members in good standing.
- (b) Failure of the Chapter to hold at least 2 meetings each year,
- (c) Failure to submit audited account and annual statement of the activities for 2 consecutive years,
- (d) Any activity declared by the Council as detrimental to the interest of the Society.

R14.10 All grants to/from foreign/international organizations to the Chapters shall be channelized through the Society.

ARTICLE R15, EXECUTIVE COUNCIL

R15.1 The members of the Executive Council as defined in bye-laws shall hold office for three years or until another Council is duly constituted.

R15.2 A member of the Council absenting himself, without leave, for two consecutive Meetings or not discharging the duties assigned to him for more than six months shall cease to be a member of the Council.

R15.3 A vacancy occurring in the Council shall be filled by nomination by the Executive Committee within two months of such an occurrence.

R15.4 The powers and functions of the Council shall be:

- (a) To monitor the affairs of the Society in accordance with these present;
- (b) To enact, amend, or repeal Bye-laws and Rules in harmony with the constitution;
- (c) To monitor the funds of the Society;
- (d) To raise funds by way of subscription, donation, grants, etc;
- (e) To sell, mortgage, change or otherwise dispose off or deal with all or any property of the Society (not exceeding Rupees Five Hundred Thousand in each case) for promoting the aims and objectives of the Society;
- (f) To enroll members;
- (g) To take cognizance of any matter affecting the Society or the conduct of any member;
- (h) To interpret these presents subject to the provisions of the Societies Registration Act XXI of 1860;
- (i) To fix prices of publications of the Society for members and non-members;
- (j) Generally to do such other things as are conducive to the achievement of the aims and objectives of the Society.

R15.5 The members of the Council or of the duly appointed sub-committees and panels shall not be held liable in respect of any act done in good faith.

ARTICLE R16, ELECTION

R16.1 There shall be an Election Committee of minimum three members one of them would be the Convener. The names of members will be decided in Executive Committee meeting.

R16.2 The Election Committee will scrutinize the applications received for the election of various posts and prepare a final list of candidates. Any member may suggest names of candidates for the Vice President (Technical Council), the Vice President (Activity Council), and the Secretary General to the Election Committee by submitting a election form of each candidate along with a signed statement of the candidate that he/she is willing to hold office if elected. Each potential candidate should: (1) have at least ten years of Membership in the Society in good standing, and (2) possess good leadership experience. In case, no valid nomination is received for any of the elective post(s), the same shall be filled by the Election Committee in consultation with Executive Committee. This process should be completed by 31st October.

R16.3 A member can contest for one post only.

R16.4 The Election Committee shall prepare the ballot form and voting instructions and mail these to all members at least one (1) month before the last date of returning the ballot paper by post or electronic mail.

R16.5 The election process shall be completed on or before 31st January.

R16.6 The member of the Election Committee can neither vote nor contest any post.

ARTICLE R17, MEETINGS

R17.1 The Society shall hold Annual General Body Meeting, technical meetings and other meetings at appropriate times and places as determined by the Executive Committee.

R17.2 Meetings shall be conducted in accordance with these present following the normal parliamentary procedure.

ARTICLE R18, ACCOUNTS

R18.1 All funds and properties of the Society shall be managed by the Executive Committee and the money shall be deposited in an account with a scheduled bank approved by the Council.

R18.2 All cheques shall require the signature of the Treasurer and the Secretary General/President.

R18.3 Imprest amount may be advanced to individuals for current disbursement by the Treasurer or the Secretary General.

R18.4 Accounts of the Society shall be audited annually by an auditor appointed by the Executive Committee.

ARTICLE R19, AMENDMENTS

R19.1 The rules may be amended at the General Body Meeting by simple majority. Amendments may be proposed by any member and must reach

the Secretary General in time for circulation to all members of the Society at least one month before the General Body Meeting.

ARTICLE R20, DISSOLUTION OF THE SOCIETY

- R20.1 Any number not less than three-fifths of the members of the Society may determine that it shall be dissolved, and thereupon it shall be dissolved forthwith, or at the time when agreed upon, and all necessary steps be taken for the disposal and settlement of the property of the Society, its claims and liabilities, according to the rules of the Society applicable thereto, if any, if not, then as the Executive Committee shall find expedient, provided that, in the event of any dispute arising among the said Executive Committee or the members of the Society the adjustment of its affairs shall be referred to the Principal Court or original civil jurisdiction of the district in which the Registered Office of the Society is situated. Provided that the Society shall not be dissolved unless three-fifths of the members shall have expressed a wish for such dissolution by their votes delivered in person, or by proxy, at General Body Meeting convened for the purpose.
- R20.2 Provided that whenever any Government is a member of, or a contributor to, or otherwise interested in the Society registered under this Act, the Society shall not be dissolved, without the consent of the Government of the State of registration.
- R20.3 If upon the dissolution of the Society registered under this Act there shall remain, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the said Society or any of them, but shall be given to some other Society, to be determined by the votes of not less than three-fifths of the members present personally or by proxy at the time of the dissolution, or in default thereof, by such Court as aforesaid.

ARTICLE R21, GENERAL

- R21.1 All the provisions of the Societies Registration Act **XXI** of 1860 (Punjab Amendment Act, 1957) as extended to the Union Territory of Delhi will apply to this Society.
- R21.2 Whenever it shall appear to the Executive Committee of the Society, which has been established, for the particular purpose already stated in the Constitution of the Society, that it is advisable to alter, extend or abridge to or for other purposes within the meaning of the Societies Registration Act XXI of 1860 (Punjab Amendment Act, 1957) as extended to the Union Territory of Delhi or to amalgamate the Society either wholly with any other Society, the Executive Council may submit the proposition to the Members of the Society in a written or printed report and may convene, a special meeting for the consideration thereof according to the Rules of the Society.

MEMORANDUM OF ASSOCIATION

INDIAN SOCIETY OF AGRICULTURAL ENGINEERS

(Registered No. 4027 dated 12 February 1969)

1. The name of the Society shall be "Indian Society of Agricultural Engineers". It shall be a professional non-profit organisation.
2. The registered office of the Society shall be in New Delhi.
3. The aims and objectives of the Society shall be:
 - (a) To promote and encourage the development of the profession of Agricultural Engineering in all its branches and to coordinate its various activities, and
 - (b) To advance the standard of Agricultural Engineering in the areas of research and education and its practical applications.
4. The Society shall have the powers to do all lawful acts, deeds and things as are incidental or conducive to the furtherance and attainment of the above aims and objectives.
5. The management of the affairs of the Society and its properties shall be entrusted to an Executive Council which shall function in accordance with the Rules and Regulations of the Society.
6. The names, occupations, designations and addresses of the members who formed a Society named Indian Society of Agricultural Engineers under the Societies Registration Act XXI of 1860 (Punjab Amendment Act, 1957) as extended to the Union Territory of Delhi, in pursuance of this Memorandum of Association are given below:

Name	Address
Shri J.K. Jain	Joint Commissioner (Minor Irrigation), Min. of Food, Agri., C.D. & Coop. (Department of Agriculture), Krishi Bhavan, New Delhi.
Shri P.J. Zachariah	Joint Commissioner (Machinery), Min. of Food, Agri., C.D. & Coop. (Dept. of Agriculture), Krishi Bhavan, New Delhi.
Shri D.N. Kherdekar	Director, Agricultural Implements, Min. of Food, Agri., C.D. & Coop. (Dept. of Agriculture), Krishi Bhavan, New Delhi
Shri M. L. Taneja	Specialist, Agril. Implements, Min. of Food, Agri., C.D. & Coop., Room 115, B-Wing, Shastri Bhavan, New Delhi
Shri J. S. Bali	Deputy Commissioner (Soil Conservation Engg.), Min. of Food, Agril., C.D. & Coop. (Dept. of Agriculture), Room No. 398 A, Krishi Bhavan, New Delhi
Shri C. S. Sridharan	Deputy Agril. Commissioner (Engg.), I.C.A.R., Krishi Bhavan, New Delhi
Shri S. S. Behl	Asst. Extension Officer, Implement Unit, Min. of Food, Agril, C.D. & Coop., Krishi Bhavan, New Delhi

EXECUTIVE COUNCIL MEMBERS (2010-12)

The names, designation and addresses of the Executive Council members to whom the management and affairs of the Society are entrusted and who had proposed the amendment to the Constitution are given below:

EXECUTIVE COMMITTEE MEMBERS

Name	Designation	Address
Prof. Gajendra Singh (F-57)	President	B-2/621, Block 14, Kailash Dham, Sector-50, NOIDA, U.P. – 201 301 prof.gsingh@gmail.com; +91 99 7108 7591
Dr. A. K Singh (LM-6457)	Vice President (Activity council)	Professor, Processing & Food Engineering, P A U, Ludhiana - 141 004, Punjab awadheshksingh@rediffmail.com +91 99 8805 3844
Dr. Rajvir Yadav (LM-1696)	Vice President (Technical council)	Professor, Farm Machinery & Power, CAET, Junagadh Agricultural University Junagadh - 362 001, Gujarat ryadav61@gmail.com; + 91 94 2642 0561
Dr. Indra Mani Mishra (LM-7686)	Secretary General	Senior Scientist, Division of Agricultural Engineering, IARI, New Delhi – 110 012 maniindra99@gmail.com; +91 98 6865 6885
Dr. S. K. Jha (LM-9906)	Secretary	Senior Scientist, Division of Post Harvest Technology, IARI, New Delhi – 110 012 skj_agengg@yahoo.co.in; +91 98 6842 7205
Er. B. N. Arya (F-159)	Treasurer	D-2, Friends Apartments, Plot No.49, Patparganj, I.P. Extension, Delhi-110 092 bnarya@hotmail.com; +91-11-2584 9003

CHIEF EDITORS OF PUBLICATIONS

Chief Editor, Journal of Agricultural Engineering	Dr. Dipankar De (LM-2049) Principal Scientist, Division of Agricultural Engineering, IARI, Pusa, New Delhi 110012 dipankar_engg@iari.res.in; +91 98 9940 1810
Chief Editor, Agricultural Engineering Today	Dr. Surendra Singh (LM-7784) Project Coordinator, AICRP on Farm Implements & Machinery, CIAE, Nabi Bagh, Berasia Road, Bhopal – 462 038, MP ssingh5119@gmail.com; +91 94 2448 1850
Chief Editor (E-Newsletter)	Dr. R. T. Patil (LM-4649) Director, Central Institute of Post Harvest Engineering & Technology, PO: PAU Campus, Ludhiana-141 004, Punjab ramabhau@yahoo.com; +91-161-230-8669

DIRECTORS OF ACTIVITY COUNCIL

Director (Education, Research, Extension & Placement)	Dr Gyanendra Singh (F-80) HIG 371, Sector H; ISRO Road, Ayodhya Nagar, Bhopal-462041, Madhya Pradesh drgsingh@rediffmail.com; +91 94 2539 1198
Director (Membership & Public Relations)	Dr K. K Singh (LM-7689) Principal Scientist, PDGSR (ICAR), Modipuram, Meerut – 250 110, Uttar Pradesh kksingh03@yahoo.co.uk; +91 98 9710 8348
Director (Business & Industry)	Er Bhanu Sharma (LM-10459) Executive Vice President, M/s CLAAS India Ltd, 15/3, Mathura Road, Faridabad – 121 003, Haryana bhanulsharma@gmail.com; +91 98104 72720
Director (International Co-operation)	Dr R Lal Kushwaha (LM- 165) Professor Emeritus Ag. & Bio. Engineering Dept., University of Saskatchewan 57 Campus Drive, Saskatoon SK S7N 5A9 Canada lal.kushwaha@usask.ca; Tel:+1 (306) 966-5313
Director (Awards)	Dr V K Sharma (F-93) 29 GF, New MIG Flats, Nirmal Chhaya Apartments, Block C, Rishi Nagar Ludhiana – 141 004, Punjab dr.v.k.sharma@gmail.com; +91 98 1479 8555

DIRECTORS OF TECHNICAL COUNCIL

Director (Farm Power & Machinery)	Prof V K Tewari (F-149) Professor, Agri. & Food Engineering Dept. IIT, Kharagpur – 721 302, West Bengal vktfeb@agfe.iitkgp.ernet.in; +91 94 3401 4171
Director (Soil & Water Engineering)	Dr V N Sharda (LM-10164) Director, Central Soil & Water Conservation Research & Training Institute, Dehradun – 248 195 (Uttarakhand) vnsharda2@gmail.com; +91-135- 275-8564
Director (Processing, Dairy & Food Engineering)	Dr R Viswanathan (LM-6884) Professor and Head, Dept. of Food & Agricultural Process Engineering, Tamil Nadu Agricultural University, Coimbatore – 641 003, (Tamil Nadu) drrviswanathan@gmail.com; +91-422-661 1272
Director (Energy & Other Areas)	Dr T K Bhattacharya (LM-9194) Professor & Head, Dept. of Farm Machinery & Power Engineering, College of Technology, GBPUAT, Pantnagar – 263 145, Uttarakhand tkb_183@rediffmail.com; +91 94 1241 9867
