

ANNOUNCEMENT FOR ISAE Election 2021-24

Dear Members,

Online nominations are invited (website www.isae.in) for the following Executive Council positions of the Indian Society of Agricultural Engineers (ISAE) for the term 2021-24 from the members in good standing.

1. **President****
2. **Vice-President** (Technical Council)
3. **Vice-President** (Activity Council)
4. **Secretary General***** (For members residing in New Delhi only)
5. **Director** (Farm Machinery & Power Engineering)
6. **Director** (Soil & Water Engineering)
7. **Director** (Processing, Dairy, & Food Engineering)
8. **Director** (Energy & Other Areas)
9. **Director** (Membership & Public Relations)
10. **Director** (Education, Research, Extension & Placement)
11. **Director** (Awards)

Important time-lines for the election of ISAE Executive Council:

Start of filing of online nominations	25-09-2021
Closing of online nominations	10-10-2021
Screening of valid nominations for President and other positions	11-10-2021
Online withdrawal of nominations by the contestants	18-10-2021
Online display of list of eligible contestants for participation in election	19-10-2021
Start of online voting	21-10-2021
Close of online voting	09-11-2021
Counting of votes & preparation of election results	10-11-2021
Declaration of results (In presence of representatives of candidates and Election Committee)	11-11-2021

*** Essential requirement for Secretary General: *He/she should be living in New Delhi only.*

** Eligibility Criteria for ISAE President Post

The Candidates for the President position should be a Fellow of ISAE or should have served the society in any of the following positions:

Vice President/Secretary General/Chief Editor of Journals or Newsletter of ISAE/Chairman ISAE Chapter and

He / She must have held a management position which should not be below the rank of

- *Head of the Division/Department in a nationally important academic/ research institution, such as IARI, CIAE and IIT*
- *Dean in Agricultural Engineering colleges*
- *Project Coordinators of All India Project*
- *Director in State Department*
- *National Head in a Corporate*

While screening of nominations for the position of President will be done by a Special Screening Committee, screening for other Positions will be done by Election Committee.

Yours sincerely



(Pitam Chandra)

Convener, Election Committee, ISAE

ISAE ELECTION GUIDELINES 2021-24

EC of the ISAE has appointed an Election Committee consisting of Dr. Pitam Chandra, Former Director, ICAR-CIAE, Bhopal as convenor and Dr. H.L. Kushwaha, Principal Scientist, and Shri A.P. Pandurang, Scientist, Division of Agricultural Engineering, ICAR-IARI, New Delhi 110012 as members. The ISAE Executive Committee has also constituted following **Special Committee for screening applications for the candidature of President, ISAE:**

Dr. B.S. Pathak, Chairman

Dr. Anwar Alam, Member

Dr. N.C. Patel, Member

Dr. Gajendra Singh, Member

The Election Committee will scrutinize the applications received for the election of various posts, except that of President, and prepare a final list of eligible candidates. Any member may nominate candidates for the Vice President (Technical Council), Vice President (Activity Council), Secretary General, and seven Directors of Executive Council to the Election Committee by submitting an election nomination form online for each candidate; another member should second the nomination online. The nominated candidate should confirm online that he/she is willing to hold the office, if elected. The following is important:

- A candidate should have at least 10 years of membership in the Society in good standing and possess good leadership experience.
- In case, no valid nomination is received for any of the above-mentioned post(s), the same shall remain unfilled. The Executive Committee will, subsequently, take a decision to fill such unfilled position.
- A Member can contest for one post only.
- The Election Committee shall prepare the ballot form (online) and voting instructions and to make them available to all ISAE members.
- The members of the Election Committee are not eligible to contest for any post.

RESPONSIBILITIES OF OFFICE BEARERS

- (1) **President** shall preside at the meetings of the Society and act as Chair of the Executive Council and Executive Committee. He/she shall be an ex-officio member of all other committees of the Society and shall have the power to take any action, not contrary to these presents, to meet an emergency, subject to reporting it to the Committee at the earliest feasible date.
- (2) **Vice-president** (Technical Council) shall be responsible for all the activities of the Technical Council and chair its meetings.
- (3) **Vice President** (Activity Council) shall be responsible for all the activities of the Activity Council and Chair its meetings.
- (4) **Secretary General** shall:
 - (i) Be in-charge of all publications, correspondences and records of the Society;
 - (ii) Convene meetings of Executive Committee, Executive Council and the Annual General Body meeting;
 - (iii) Carry out other works as may be entrusted to him by the President, Executive Committee, Council; and
 - (iii) Sue and be sued upon in all matters relating to or affecting the Society.
 - (iv) He/she shall be The Chief Executive Manager of the Society.

5. Director (Farm Machinery and Power)

6. Director (Soil and Water Engineering)

7. Director (Processing, Dairy and Food Engineering)

8. Director (Energy, and other areas)

Each Director (**Farm Machinery and Power**), (**Soil and Water Engineering**), (**Processing, Dairy and Food Engineering**) & (**Energy, and other areas**) shall:

- i. organize at least one national symposium/seminar on a relevant topic;
- ii. receive and edit technical papers;
- iii. put together papers in the form of transactions; and approve papers for presentation during the Annual Conventions

9. Director (Membership and Public Relations) shall:

- To increase ISAE membership in different categories;
- To periodically review the service cost of sustaining different categories of memberships, so as to recommend revision of membership fee, if required;
- To develop contacts with professional societies, institutions and organizations in India to organize joint conferences/seminars/symposia so that ISAE emerges as a recognized media of engineers in agriculture and allied fields;
- To organize wide media coverage of various ISAE events including those of its chapters.
- To organize lectures of distinguished experts on topical subjects at various institutions;

10. Director (Education, Research, Extension and Placement) shall:

- To prepare lists of Doctoral and Master's theses in agricultural engineering

submitted at various institutions on annual basis;

- To recommend new courses or amendments in the existing curriculums to update the contents of agricultural engineering education so as to keep it current with the needs of the country;
- To promote continuing education programmes in agricultural engineering and related subjects in various institutions;
- To seek scholarships from various industries for supporting some seats at graduate and post- graduate levels in different institutions;
- To prepare a document, to be updated once every three years, indicating the educational and research needs of the country in the major areas of agricultural engineering;
- To prepare once in three years, document/status paper indicating the agricultural engineering extension programmes in the States and to suggest ways and means for increasing the programmes including specific programmes that can be covered in the agricultural engineering extension programmes; and
- To obtain and disseminate information about employment opportunities from various employers, including Governments, Institutions, Industries, and foreign countries.

11. Director (Awards) shall:

- To develop a system of receiving nominations for various awards with the approval of the executive Committee;
- To prescribe qualification norms with the approval of the executive council;
- To review existing awards for their relevance and financial sustainability and submit the recommendations to the general body through executive council;
- To constitute subject wise Award Screening and Recommendation Committees; and
- To promote institution of awards by different industries and to create an Award Fund for servicing the various awards in consonance with the criteria/norms prescribed by the general body.

ISAE aspires that contestants for respective positions of Executive Council understand the above responsibilities in letter and spirit. Once elected, they will discharge their respective responsibilities in best possible manner.

ISAE Executive Council Election 2021-24

NOMINATION FORM

(To be filled by member in good standing only)

1. Name of the candidate : _____
2. Membership/Fellow No. : _____
3. Position nominated for : _____

(Signature of Proposer)	Seconded By (Signature)
Name: _____	Name: _____
Membership/Fellow No. _____	Membership/Fellow No. _____
Address: _____ _____ _____	Address: _____ _____ _____
E-mail ID :- _____	E-mail ID :- _____
Mobile No.: _____	Mobile No.: _____

Consent by Candidate:

I hereby give my consent to contest for the position of
for the term 2021-24.

Signature:

Name:

Address :

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E-mail ID:-

Mobile No.: